



October 15, 2018

Job Placement: Portfolio Manager (PM)

www.harringtoninvestments.com

Harrington Investments, Inc. (HII), a 36-year old Napa, California based Registered Investment Advisor (RIA) specializing in socially responsible investing (SRI), is announcing the opening of a portfolio manager (PM) position. The position is available November 1, 2018.

ABOUT THE POSITION

The PM will report directly to the CEO. We are looking for an individual who works well as a team member of a small RIA staff in managing client portfolios and providing superior service.

RESPONSIBILITIES

Responsibilities for the new PM will include:

- Managing client assets using HII's proprietary environmental, social, and governance (ESG) screening criteria, advocacy, and impact investing approach
- Trading, rebalancing and providing other portfolio management services
- Day-to-day cash flow management of client accounts, including asset and sector allocation
- Serving on the firm's Investment Committee
- Conducting security research and analysis
- Evaluating investment vehicles to ensure they meet the social and financial goals of clients
- Participating in account review and communicating with clients
- Serving as the Chief Compliance Officer (CCO), working with HII's compliance consultant and 40-Act attorney
- Marketing HII's proprietary SRI portfolio management services

The PM will also provide occasional backup to the Client Services Administrator (CSA). The PM will also be required to become proficient with the firm's portfolio management system (Orion) and the custodial interface with the HII broker dealer, Charles Schwab and Company. The PM may assist the CSA in technology support, training and troubleshooting.



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QUALIFICATIONS

Candidates for the position of PM should have knowledge of, or a background in ESG, and have at least five years of experience working as a portfolio manager or related financial professional. Other Qualifications Include:

- FINRA Series 65, CFP, or CFA
- Advanced degree in business or finance preferred
- Detail-oriented with strong analytical capabilities
- Superb communication skills – written and oral
- Proficient with computers and software packages, particularly Microsoft Office; Orion and Schwab Advisor Center preferred
- Desire to work successfully in a small company, located in the Napa Valley, California
- Team player, collaborative, able to work well with others

COMPENSATION

Compensation will be competitive with other Northern California investment advisory firms and benefits will be provided. Additional compensation will be made available based upon the ability of the PM to successfully market HII's investment advisory management services.

APPLICATION

To apply for the PM job, provide us with a detailed cover letter along with your resume. In your cover letter, describe how your experience and expertise qualifies you for the PM position.

Send your resume, cover letter, and any other communication as follows.

info@harringtoninvestments.com

Please do not call the office

We will contact you to inform you of the next step in the application process.